

# Resume

**Avinder Singh**  
**Village post Iqbalpur**  
**Distt. Haridwar**  
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## Pursuing Masters of Business Administration

### Synopsis:

- **MBA (Major – Finance & Minor – Business Analytics)** from RIT College Roorkee affiliated to UTU Dehradun .
- Graduated **Bachelor of Business administration (BBA)** ,BRD college roorkee under HNB garhwal university Srinagar (2018 to 2021).
- Acquired practical knowledge through seminar, training and projects.
- Interpersonal and relationship building skills proven through work experience as a “club member” at collage.
- Ability to work in team and adapt to varying work styles of superiors and subordinates.
- Seeking a good position to grow along with organization.

### Education Qualification:

- Secondary School Passed from **CBSE** board.
- High School Passed from **CBSE** board.

### Computer Skill:

- Knowledge of **Ms-Word, Ms- Excel, Ms-Power Point.**
- Good Type writing speed.
- Well experienced with use of internet.
- Basic knowledge of **TALLY ERP 9.**
- Knowledge of **Tableau** and **Power BI.**

### Internship:

- Internship was done at M/s **Dhana shree agro product pvt.** Ltd from 14th June 2022 to 13th

August, 2022 with finance department work on **Oracle ERP**.

- Virtual internship was done at **JP Morgan chase & co.** work on Investment banking

### **Courses & certification:**

- Certified by IIM Calcutta has successfully participated in 3 days training program on **Business analytics**.
- Certified by Microsoft in excel on coursera.
- Fundamental of finance and management accounting.
- Certified by EQUIENIUS has successfully participated 1 day workshop in **Financial modelling**.
- Certified by **SIX SIGMA WHITE BELT** in Finance.
- Certified by JP Morgan Chase & co. in virtual experience program in **Execl skills**.

### **Extra Curricular Activities :**

- Participated in mass awareness program against cancer / aids
- Participated in writing, Speech, General Knowledge, Debate Competition.
- Participated in cultural Activity.

### **Personal Information:**

Father's Name	:	Mr. Gurmeet singh
Date of Birth	:	25/09/1999
Sex	:	Male
Nationality	:	Indian
Marital Status	:	Unmarried
Language Known	:	Hindi & English

### **DECLARATION**

- Hereby I assured that all given information are true and fair if you me a chance then I will try my best to satisfy the organization.

**Date:**

**Place:**

**( Avinder Singh )**

