

KARTIK AGGARWAL

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EDUCATION

JP SCHOOL OF BUSINESS

MBA(FINANCE & HR),

AKTU UNIVERSITY

2021-2023(pursuing) |Meerut

Percentage:71

(avg of 2 semester)

SD DEGREE COLLEGE

B.COM, CCSU UNIVERSITY

2018-2021 | Muzaffarnagar

Percentage:58.5

SHARDEIN SCHOOL

COMMERCE, CLASS XII

2018 |

Muzaffarnagar

Percentage:86.4

SHARDEIN SCHOOL

CLASS X 2016 | Muzaffarnagar

CGPA :9.4/10

SKILLS

Basic MS Office

Marg Software

Time Management

Fast learning capability

Communication skills

Team Management

HOBBIES

Teaching

Listening music

Playing & watching Cricket

OBJECTIVE

To succeed in an environment of growth & excellence and earn a job which provides me job satisfaction and self development and help me achieve personal as well as organizational goals.

EXPERIENCE

Part time work at Departmental Store

2019 - 2020 |

- Assisted in preparation of financial statements & reports.
- Reconciliation of bank statements.
- Reviewed weekly & monthly performance reports.
- Inventory Management.
- Maintained records of accounts payable & receivable.

Part time work at Electronics Store

May 2022 - present |

- Prepared monthly financial reports.
- Preparing sales & purchase orders.
- Provide general accounting support.
- Ensured timely payments & collection.
- Customer services & relations.