

RESUME

Name :- Sucharita Roy

Father's Name :- Subrata Roy

Date of Birth :-17.03.1989

Address :- Shanti kunja

369A, S.N ROY ROAD

NEW ALIPORE

KOLKATA-700038



Qualification

NAME OF EXAMINATION	COLLEGE/UNIVERSITY	BOARD/UNIVERSITY	YEAR OF PASSING
I.C.S.E	A.G.CHURCH SCHOOL	DELHI	2005
H.S	ASANSOL GIRL'S COLLEGE	W.B.C.H.S.E	2007
B.COM (Hons)	ASANSOL GIRL'S COLLEGE	BURDWAN	2010
MBA (HR MAJOR & FINANCE MINOR)	GNIT	W.B.U.T	2015-17

CAREER OBJECTIVE

I am seeking a competitive and challenging environment where I can serve your organization and establish an enjoyable career of myself.

Experience :- Worked in kutchina for 6 months as a Tele Caller in June 2015 and also in a consultancy for 6 months as Hr recruiter in Orbit Trade Corporation in December 2016

Job Description :-Screening and shortlisting candidates through job portal naukri.com,shine.com.

Computer Knowledge :- M.S OFFICE, TALLY ERP.9 ,CFA

Contact No :- 8670170449

Email id :-roysucharita2100@gmail.com

Hobbies :- Love to meet different kind of people
Play Chess.

Positive Traits :

- Hard working
- Patient
- Punctual
- Enthusiastic

DECLARATION

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief. I assure you sir, if I am given a chance, I will execute my work to the fullest satisfaction of my superiors.

Sucharita Roy

