

# Sutanuka Das

## Senior Admission Counsellor

Kolkata, West Bengal 700002

[sutanukadas4\\_ho6@indeedemail.com](mailto:sutanukadas4_ho6@indeedemail.com)

+91 90511 49922

To work for the organization and develop skill sets to enhance activities in my work area, thereby increasing the profitability of the organization.

## Work Experience

---

### Senior Academic Counselor

Edubridge Learning Pvt. Ltd - Kolkata, West Bengal

May 2021 to September 2022

### Senior Admission Counsellor

INIFD

September 2018 to October 2019

Educational Counseling, Admission procedure, arrange demo classes, expertise - technical courses, fashion designing, interior designing courses.

### Admission Officer

George Telegraph Training Institute - Kolkata, West Bengal

April 2016 to September 2018

### Assistant manager

Event Junction

November 2014 to March 2016

Business Development & Execution) From 15th November, 2014 To 31st March, 2016

### PR Manager

SL - NO

March 2013 to September 2014

NO. COMPANY POSITION PERIOD

1. Red Carpet House For Event Management (Ceremonials, Events and Corporate Parties) PR Manager & Execution Manager From 17th March, 2013 to 15th September, 2014

## Education

---

### Bachelor's in Journalism & Mass communication

University of Calcutta - Kolkata, West Bengal

2012

### Education

West Bengal Council of Higher Secondary

2009

Board of Secondary Education

2007

## **Hindi, English**

BOARD/ COUNCIL/ UNIVERSITY

### Languages

---

- Bengali, Hindi, English - Fluent

### Additional Information

---

- Self-confidence.
- Faithfulness and Flexibility.
- Creativity.
- Positive Attitude and Convincing power.
- Punctuality and Honesty.