

DEBTOSH BHATTACHARJEE

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EDUCATION

Class 10, CBSE (2015)
BODHICARYA SENIOR
SECONDARY SCHOOL, KOLKATA
Passed with 6.2 CGPA

Class 12, CBSE (2017)
HOLY GARDEN MODEL SCHOOL,
BEHRAMPORE
Passed with 50.4%

B.A.(General) (Arts)
(AUG 2017 – OCT 2020)
SURENDRA NATH COLLEGE,
KOLKATA
Passed with 52% in Second
Division

**M.A. in Journalism
and Mass
Communication**
(JAN 2021 – Present)
SCHOOL OF JOURNALISM AND
NEW MEDIA STUDIES, IGNOU,
KOLKATA

**63.2% (Excluding 2nd years
practical marks), to be
Completing in 2023, only 2nd
Year's practical is left**

EXPERIENCE

ROYAL RESEARCH, KOLKATA

JUNIOR ACADEMIC CONTENT WRITER (Sep 2020 – Dec 2020)
- Handling different types of Management related assignments as per the requirement.

ROYAL RESEARCH, KOLKATA

SENIOR ACADEMIC CONTENT WRITER (Jan 2021 – Aug 2022)
- Creating base routes of the topics specially based lineages for other topic creations on the basis of client demands according to the company's SLA.
- Creating content with different type of tools such as Project Libre, MS-Office, Draw.io, Lucid Chart
- Handling team as a team leader and creating bonds along with the HR for team growth.

FREELANCE, KOLKATA

FREELANCING ACADEMIC CONTENT WRITER (Aug 2022-Present)

- Taking orders of academic assignments from clients, consulting and fulfilling job requirements as per client's demand.
- Academic Content Writing which includes handling different types of non-financial and management related assignments, reports, research proposals, dissertations, thesis papers, essays, presentation and posters.
- Approaching clients and providing constructive suggestions on academic assignments, projects, dissertation, proposals and reports

- Consulting with clients/vendors for fulfilling requirements of assignments from different Universities across the globe such as UK, New Zealand, Australia, Canada, Singapore and Malaysia.

KEY SKILLS

- COMMUNICATION
- PROJECT HANDLING
- TEAM LEADERSHIP
- PROJECT MONITORING
- ENSURING CUSTOMER SATISFACTION
- CRITICAL THINKING
- EMPLOYEE RELATIONS
- MEETING DEADLINES
- MARKETING

LANGUAGES

- ENGLISH
- HINDI
- BENGALI

PERSONAL DETAILS

Date of Birth: July 21st, 1998

Gender: Male

Nationality: Indian